

Minutes of Travis County Emergency Services District #3

February 29, 2016

Attached to and incorporated into these minutes is a copy of the official agenda for the February 29, 2016 meeting.

Under Agenda Items 1 & 2: Commissioner President Edd New called the Travis County Emergency Services District #3 (TCESD 3, the District) Board of Commissioners' regular meeting to order at 7:00 p.m. A quorum was established with Commissioners John Villanacci, Carroll Knight and David Detwiler attending. Fire department personnel present at the meeting included: Fire Chief Wittig; District Chief Hartigan and Business Mgr. Holloway.

Under Agenda Item 3: There were no general comments from visitors at this time.

Under Agenda Item 4: An acknowledgement of Chief Wittig's graduation from the Executive Fire Officer Program of the National Fire Academy along with presentation of framed diploma and State of Texas recognition.

Under Agenda Item 5: Oaths of Office and Statement of Officer were executed for Commissioners New, Villanacci, Knight and Detwiler.

Under Agenda Item 6: Commissioner Villanacci moved to approve the January 25th minutes of the regular meeting of the District. Commissioner Detwiler seconded the motion, which carried unanimously.

Under Agenda Item 7: Commissioner Knight moved to approve the Treasurer's monthly report for January 2016, Commissioner Villanacci seconded the motion, which carried unanimously.

Under Agenda Item 8: Commissioner Villanacci moved to authorize expenditures over \$2,000.00 each, written from January 23 to February 23, 2016. Commissioner Detwiler seconded the motion, which carried unanimously.

Under Agenda Item 9: The record shows that a sales tax collection report was presented by Chief Wittig.

Under Agenda Item 10: A general discussion regarding the status of the potential purchase of a new Engine. No action was taken.

Under Agenda Item 11: Fire Chief Wittig presented the Status Report for January.

Under Agenda Item 12: Commissioner New announced the next ESDCC meeting would be held March 5, 2016 in Travis County ESD#3 Station 302.

Under Agenda Item 13: Commissioner New announced the next board meetings would be March 28, and April 25, 2016.

Under Agenda Item 11: There being no further business, Commissioner President New moved to adjourn the meeting at 8:03 p.m., which carried unanimously.

Respectfully submitted,

Carroll Knight, Commissioner
(Minutes taken by Herb Holloway)

Approved by Board of Commissioners: _____ (Date)

Representative Commissioner: _____ (Signature)

(Printed Name) _____

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular meeting at 7:00 p.m. on Monday, February 29, 2016 in the Training Room of TCESD3 Station 301 located at 9211 Circle Drive, Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. General visitor communications: Receive comments from visitors.
4. Recognition of Chief Wittig's graduation from the Executive Fire Officer Program of the National Fire Academy.
5. Action on Statements of appointed Commissioners, administration of Oaths of Office for Commissioners.
6. Review and approval of minutes of the January 25th regular meeting of the District.
7. Review and approval of the Treasurers' monthly report for January 2016.
8. Approve payments over \$2,000 from January 23rd to February 23, 2016.
9. Review Sales Tax Statistics.
10. Discuss and consider authorizing the Fire Chief to enter into appropriate discussions and agreements concerning the intent to purchase a new Fire Engine, including committing to payment options considered most desirable by the Board.
11. Review of Chief's Monthly Status Reports
 1. Significant incident runs;
 2. Statistics;
 3. Special Project Updates
12. Other Business:
 1. Report on any ESDCC activities. Announcement of the next ESDCC meeting date.
 2. Commissioner Announcements (no action will be taken on any such announcements)
13. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
14. Adjourn.

By: _____ Herb Holloway, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that he posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ .M. on February 24, 2016.

By: _____ Herb Holloway, Business Manager